

August 7, 2019

Dr. John A. Manzari

Dear Dr. Manzari:

Rappahannock Electric Cooperative's (REC) 2019 Annual Meeting is upon us. I am writing to provide meeting logistics for Regions I, VI and VII director candidates and the Board meeting dates for the successfully elected candidates.

As you know, the 2019 Annual Meeting will be held at the Fredericksburg Expo & Conference Center, 2371 Carl D. Silver Parkway, Fredericksburg, Virginia. Registration begins at 6 p.m. and closes at 6:45 p.m. The Business Session begins at 7 p.m. Please plan to arrive at 6 p.m. When you arrive, ask for Kris Sieber, Manager of Member Services. Ms. Sieber will walk you through registration, provide you a nametag, and show you and your guest to your reserved seats in the front of the auditorium near the stage. Once registration closes at 6:45 p.m., please move to the reserved seating area.

During the registration period, you will have an opportunity to meet with fellow members inside the Expo & Conference Center. There will be a "Meet the Candidates" area to the left as you enter the auditorium and you will see your name on a high top table reserved for you. You are welcome to hand out campaign-related literature during the registration period. If you choose to bring literature or signage, it may not be larger than 8.5" x 11". Event booths, displays and sandwich boards for candidates or other groups are not allowed at this event, inside or outside. Please refer to the Guidelines for Candidates and Others Presenting Issues at REC Events included with this letter.

During the business meeting, the director elections will take place after the Secretary's Report. All candidates will be introduced and asked to stand as the election process begins and ballots are collected and tallied. Considering this year's significant increase in advanced communication, and the fact that candidate biographies have been supplemented with written statements and video recorded messages from the

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candidates, there will be no candidate speeches during the business meeting. The election results are announced as soon as possible at the end of the meeting or on our website– www.myrec.coop.

For planning purposes, the successfully elected director candidates will take office at the Organizational Board Meeting on Thursday, September 26, at the Fredericksburg office. In accordance with the Bylaws, this Meeting is held to elect Officers and will immediately precede the regular September Board meeting.

Please let me know if you have any questions or need additional information about the Annual Meeting. On behalf of Rappahannock Electric Cooperative, we truly appreciate your willingness to serve on the Board of Directors. It was a pleasure to meet you and I look forward to seeing you again at the Annual Meeting.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia Ellis".

Cynthia B. Ellis
Assistant Secretary and Executive Assistant
Rappahannock Electric Cooperative

Enclosure

Guideline for Candidates and Others Presenting Issues at REC Events

No campaign booths, displays, sandwich boards, etc. are allowed at the event, neither in the parking lot, walkways, nor the exhibit and dining areas.

- Candidates and their supporters may hand out literature
 - Do not impede the flow of vehicle or pedestrian traffic
 - Respect the right of members who do not wish to engage in conversation or take literature
- No one is to interfere with or inject themselves into conversations between REC employees and members attending the event.